



DEPARTMENT OF WATER RESOURCES  
EXAMINATION ANNOUNCEMENT



The Department of Water Resources offers Equal Opportunity for all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

It is an objective of the State of California to achieve a drug-free State workplace. Any applicant for State employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing civil service and the special trust placed in public servants.

PROGRAM WATER AND POWER DISPATCHER  
OPEN/NON-PROMOTIONAL

FINAL FILING DATE	February 26, 2004
	Application forms (STD 678) must be <b>POSTMARKED</b> no later than the final filing date. Applications postmarked, personally delivered, faxed, or received via interoffice mail after the final filing date <b>will not be accepted for any reason.</b> <u>Faxed or photocopied applications must be followed by an application with an original signature in order to be accepted into the exam.</u>
WHO SHOULD APPLY	Applicants must have a permanent civil service appointment with the Department of Water Resources as of the final filing date <b>February 26, 2004.</b>
HOW TO APPLY	Submit applications to:  Department of Water Resources P.O. Box 942836 1416 9th Street, Room 320 Sacramento, CA 94236-0001  Applications may be delivered in person to the street address above.  <b>DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD</b>
IDENTIFICATION REQUIRED	Accepted applicants are required to bring either a photo identification card or two forms of signed identification to each phase of the examination.
SPECIAL TESTING ARRANGEMENTS	If you have a disability and need special testing arrangements, mark the appropriate box in Question 2 of the "Application for Examination". You will be contacted to make specific arrangements.
SALARY RANGE	<b>\$6632 - \$7313</b>
ELIGIBLE LIST INFORMATION	A departmental eligible list will be established for the Department of Water Resources. The list will be abolished 24 months after it is established unless the needs of the service and conditions of the list warrant a change in this period. <b>COMPETITORS WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED.</b>
NON-PROMOTIONAL	Applicants will not be accepted on a promotional basis. Career credits will be added to the final score of all competitors in this examination who qualify for the credit and successfully complete all part(s) of the examination. <b>(See the reverse side of this bulletin for information regarding career credits).</b>
EXAMINATION DATES	The entire examination will consist of a Qualifications Appraisal Interview. It is anticipated interviews will be held during <b>April/May 2004.</b>
REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION	<b>NOTE:</b> All applicants must meet the minimum qualifications for this examination by the final filing date <b>February 26, 2004.</b>  Qualifying experience may be combined on a proportionate basis if the requirements stated below include more than one pattern and are distinguished as " <b>Either</b> " I, " <b>or</b> " II, " <b>or</b> " III, <b>etc.</b> For example, candidates possessing qualifying experience amounting to 50% of the required time of Pattern I, and additional experience amounting to 50% of the required time of Pattern II, may be admitted to an examination as meeting 100% of the overall experience requirement.  <b>Either I</b>  One year of experience in the California state service performing the duties of a Senior Water and Power Dispatcher.  <b>Or II</b>  Three years of experience as a supervisor of a water and power dispatching operation.

SEE REVERSE SIDE FOR ADDITIONAL INFORMATION

POSITION DESCRIPTION

Under general direction of the Chief Water and Power Dispatcher, acts as program dispatcher in charge of equipment outages; pre-schedules water and power use and the buying and selling of energy, or overall control board dispatching function as supervisor of the Project Operations Center; and does other related work.

*Positions exist in Sacramento with the Department of Water Resources.*

EXAMINATION INFORMATION

This examination will consist of a **Qualifications Appraisal Interview – Weighted 100.00%**. In order to obtain a position on the eligible list, a minimum rating of 70.00% must be attained in the interview. COMPETITORS WHO DO NOT APPEAR FOR THE INTERVIEW WILL BE DISQUALIFIED.

SCOPE OF EXAMINATION

Qualifications Appraisal Interview – Weighted 100.00%

In addition to evaluating the competitors' relative abilities as demonstrated by quality and breadth of experience, emphasis in the examining interview will be on measuring competitively, relative to job demands, each competitor's:

A. KNOWLEDGE OF:

1. Principles of electric power generation, transmission, and distribution.

2. Principles of hydraulics in open channels, pipelines, tunnels and pumping plants.

3. Emergency operations, capabilities of other interconnecting power agencies.

4. Program dispatching functions.

5. Protective systems and their operation.

6. Switching procedures.

7. Operation and routing of water through aqueducts, pumping plants, hydroelectric power plants, reservoirs, check gates, and turnout systems.

8. Principles and practices of load planning and water and power scheduling.

9. Water and power metering devices and systems.

10. Both off-line and on-line real-time digital computer system operation.

11. Operation of water storage, conveyance, and distribution systems.

12. Principles of supervision and budgeting.

13. A supervisor's role in the Equal Employment Opportunity Program and the processes available to meet equal employment opportunity objectives.

B. ABILITY TO:

1. Read and write English at a level required for successful job performance.

2. Direct the operation and water and power system.

3. Operate automated control systems.

4. Plan and direct the work of others.

5. Prepare budgets.

6. Write reports.

7. Interpret procedures, order and directives.

8. Analyze situations quickly and accurately and take effective action.

9. Supervise and train subordinate personnel.

10. Establish and maintain effective cooperative relations with those contacted in the work.

SPECIAL PERSONAL CHARACTERISTICS

Normal hearing.

ADDITIONAL DESIRABLE QUALIFICATION

Education equivalent to completion of the twelfth grade.

VETERANS PREFERENCE

Career Credits will be granted in this examination. Veterans Preference Credit will not be granted.

GENERAL INFORMATION

The Department of Water Resources reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service laws and rules and all competitors will be notified.

It is the candidate's responsibility to contact the Recruitment and Selection Services Section of the Department of Water Resources, (916) (analyst's number) three weeks after the final filing date if he/she has not received a progress notice.

Applications are available at Department of Water Resources' offices, local offices of the Employment Development Department, the State Personnel Board, and the SPB web site: [www.spb.ca.gov](http://www.spb.ca.gov).

If you meet the requirements stated on the reverse, you may take this examination, which is competitive. Possession of the entrance requirement does not assure a place on the eligible list. Your performance in the examination described on this bulletin will be compared with the performance of the others who take this test, and all candidates who pass will be ranked according to their scores.

**General Qualifications:** Candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, and ability to work cooperatively with others; and a state of health consistent with the ability to perform the assigned duties of the classification.

**Examination Locations:** Ordinarily, qualifications appraisal interviews are scheduled in Sacramento and Los Angeles. However, locations of interviews may be limited or extended as conditions warrant.

If a candidate's notice of oral interview fails to reach him/her prior to the day of the interview due to a verified postal error, he/she will be rescheduled upon written request.

**Interview Scope:** When an interview is conducted, in addition to the scope described on this bulletin, the panel will consider education, experience, personal development, personal traits, ability and fitness. In appraising experience, more weight will be given to the breadth and recency of pertinent experience and evidence of the candidate's ability to accept and fulfill increasing responsibilities than to the length of his/her experience. Evaluation of a candidate's personal development will include consideration of his/her recognition of his/her own training needs; his/her plans for self-development; and the progress he/she has made in his/her efforts toward self-development.

**Eligible Lists:** Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) subdivisional promotional, 2) departmental promotional, 3) multidepartmental promotional, 4) servicewide promotional, 5) departmental open, 6) open eligible list. When there are two lists of the same kind, the older must be used first. Eligible lists will expire in one to four years unless otherwise stated on this bulletin. In the case of continuous testing examinations, names are merged into the appropriate lists in order of final test scores (except as modified by veterans preference credits) regardless of the date of the test, and the resulting eligible lists will be used only to fill vacancies in the area shown on the bulletin.

**Career Credits:** In open, nonpromotional examinations, career credits are granted to: 1) State employees with permanent civil service status, 2) full-time employees of the State who are exempt from State civil service pursuant to the provisions of Section 4 of Article VII of the California Constitution, and who meet all qualification requirements specified by the Board and have 12 consecutive months of service in an exempt position, and 3) individuals who have served one full year in, or are graduates of, the California Conservation Corps (eligibility shall expire 24 months after graduation from the California Conservation Corps). Three points are added to the final test score of those candidates who meet the above criteria, and who are successful in the examination. Such examinations cannot be for managerial positions described in Government Code Section 3513. Competitors not currently employed in State civil service who have mandatory reinstatement rights may be eligible for career credits, but they must explain their civil service status in the appropriate section of the application Form 100-678. (Section 4 of Article VII of the California Constitution is posted at the State Personnel Board, 801 Capitol Mall, Sacramento.)

**Devices for Communications Impairment**  
TDD is Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD Device. TDD: (916) 653-1804; California Relay Service: 1-800-735-2929 (TDD); 1-800-735-2922 (Voice)

For information regarding this examination, please contact Kristie Joyce at (916) 653-5803.

DP (Rev. 2/04)

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